## Schools' Forum Work Plan: 2023/24 v8

| Schools'<br>Forum Meeting | Description                                  | Туре        | Lead               |
|---------------------------|--|-------------|--------------------|
|                           | Welcome and Apologies                        |             | Chair              |
|                           | Minutes and actions from previous meeting    |             | Chair              |
| Standing<br>Agenda Items  | Finance Update                               | Information | A Merry            |
| for every meeting         | Early Years Working Group                    | Information | PVI Representative |
|                           | Pupil Place Planning                         | Information | G Curtis           |
|                           | Review of Work Plan and date of next meeting | Discussion  | Chair              |

|                            | Annual Review of Schools Forum Membership   | Decision    | G Curtis  |
|----------------------------|---|-------------|-----------|
|                            | Notification of the Annual Review of the Constitution<br>and Rules of Conduct including the Nomination of<br>Chair and Vice Chair | Information | G Curtis  |
| 22 <sup>nd</sup> June 2023 | Delivering Better Value Programme   | Information | D Godfrey |
|                            | Draft Work Plan for 2023/24   | Discussion  | ALL       |
|                            | Learning and Skills: Fees and Charges 2023-24   | Decision    | G Curtis  |

|                                 | Schools Budget 2023-24 forecast and request for a 0.5% transfer between the School Block and the High Needs Block. | Decision   | A Merry   |
|---------------------------------|--|------------|-----------|
|                                 | Funding for Trade Union Facilities Time  | Decision   | A Merry   |
| 5 <sup>th</sup> October<br>2023 | Annual Election of Chair & Vice-Chair  | Decision   | G Curtis  |
|                                 | Annual Review of the Constitution and Rules of<br>Conduct: Final Version for approval                              | Decision   | G Curtis  |
|                                 | Nurture Hub and Practice: Update   | Discussion | H Chester |
|                                 | Autism Education Trust   |            | B Solly   |
|                                 | SEND Parent Collaboration Group: Update  | Discussion | B Solly   |

| 30 <sup>th</sup> November | The Dedicated Schools Grant and the Special    | Discussion | A Merry   |
|---------------------------|--|------------|-----------|
| 2023                      | Educational Needs and Disability Recovery Plan |            |           |
|                           | Funding for Trade Union Facilities Time        | Decision   | A Merry   |
|                           | Nurture Hub and Practice: Update               | Discussion | B Caffrey |

| 1 <sup>st</sup> February<br>2024 | DfE Special Education Needs and Disability &<br>Alternative Provision (SENDAP) Change<br>Programme | Presentation | D Godfrey /<br>Pat Bullen |
|----------------------------------|--|--------------|---------------------------|
|                                  | Annual SCAP Return   | Information  | D Wylie                   |

|                          | Annual Review of Schools Forum Membership | Decision | G Curtis |
|--------------------------|---|----------|----------|
| 9 <sup>th</sup> May 2024 |   |          |          |
|                          |   |          |          |